

POSITION DETAILS

Job Type: Full-time

Employment Type: Permanent

Level: 5

Reports to: Esther Hougee de Vet, based in Amsterdam

Location: Timisoara

Start date: January 2016

Number of positions: 1

POSITION PURPOSE

The candidate will be responsible for planning and overseeing the delivery of high quality research of the standard and focused ratings teams for internal and external clients. The standard and focused rating teams are responsible for assessing a significant number of companies on ESG criteria. Investors use the assessment to select, divest or engage with companies.

KEY RESPONSIBILITIES

- Is responsible for planning, overseeing and reporting on the delivery of high quality research of the standard and focused ratings teams;
- Designs and implements efficient research processes;
- Builds stringent quality procedures in consultation with Sustainalytics Quality Management Team;
- Contributes to the design, implementation and testing of new text mining and crawler solutions in consultation with Sustainalytics Innovation Team;
- Provides coaching and mentoring to the team members, stimulates capacity building;
- Coordinates or participate in internal projects, product innovation proposals, process improvements.

QUALIFICATIONS

- 5+ years directly relevant work experience in a management capacity for which process and quality management skills were required;
- Certifications from relevant trainings like – leadership, communication, project management or quality management;
- Excellent planning, project management and organizational skills;
- Ability to prioritize and manage multiple workflows within a dynamic work environment;
- Strong interpersonal, communication and writing skills;
- Ability to interact and build relationships with senior management;
- Excellent English communication and writing skills;
- Highly structured thinker, who is meticulous and attentive to detail;
- Ability to clearly communicate, monitor and reinforce the vision, goals and objectives for the team;

- Self-starter, problem solver, able to work independently, pragmatic attitude;
- High proficiency in MS Office.

WHAT WE OFFER

- Salary is in the range of LEI 6600 - 8300 gross per month on a full-time basis, commensurate with qualifications and experience, plus benefits;
- Excellent Medical benefits;
- Gym membership;
- Outstanding bonus system;
- Dynamic, professional and friendly work environment within a global mission based organization;
- Interesting career development options in a very innovative market.

TO APPLY

Please send a cover letter and resume to careers@sustainalytics.com, citing '[Name] – Team Leader SFR TM' in the subject line. All applications will be treated with the highest level of discretion and will be accepted until January 15th.

For inquiries related to the position, please contact Esther Hougee de Vet at esther.hougee@sustainalytics.com.