

POSITION DETAILS

Job Type: Full-time

Employment Type: Permanent

Level: 3

Reports to: Team Leader of the standard and focused rating teams, based in Timisoara

Location: Timisoara

Start date: January 2016

Number of positions: 1

POSITION PURPOSE

The candidate will be responsible for ensuring and improving quality of the assessments of the standard and focused ratings teams and to contribute to the development and improvement of indicators.

KEY RESPONSIBILITIES

- Responsible for reviewing indicator assessments of standard and focused research models;
- Collects ideas to improve the systematic application of current or new indicators;
- Develops new (quantitative approaches) for quality review;
- Works closely together with the QMT to measure and improve quality of the research;
- Investigates internal and external complaints and non-conformance issues, identifies solutions.

QUALIFICATIONS

Mandatory:

- Master degree with relevant work experience (2-+ years) in business process improvements and/or business process quality management;
- Quality Management certification, or willingness to achieve such certification, e.g. Six Sigma black belt;
- Proven experience with project management;
- Proficiency in the use of quality and process improvement tools and techniques;
- Experience with quantitative data analysis;
- Adaptable, creative, autonomous, quality driven personality and mindset;
- Problem solving, client focused attitude;
- Excellent communication skills;
- Excellent English language skills;
- Coaching and training skills;
- Passion for sustainability;
- Proficient in the use of MS office.

Optional:

- Knowledge and understanding of the services industry (preferably the financial service industry in combination with the SRI/RI market) is appreciated;
- Work experience in a multi-cultural environment;
- Ability to work towards strict deadlines and quality standards;
- Strong analytical skills.

WHAT WE OFFER

- Salary is in the range of LEI 3700 - 4700 gross per month on a full-time basis, commensurate with qualifications and experience, plus benefits;
- Personal training budget;
- Gift vouchers for Christmas and Easter;
- Excellent Medical benefits;
- Gym membership;
- Outstanding bonus system;
- Dynamic, professional and friendly work environment within a global organization;
- Interesting career development options in a very innovative market.

TO APPLY

Please send a cover letter and resume to careers@sustainalytics.com, citing '[Name] – Quality Controller SFR TM' in the subject line. All applications will be treated with the highest level of discretion and will be accepted until January 15th.

For inquiries related to the position, please contact Esther Hougee de Vet at esther.hougee@sustainalytics.com.